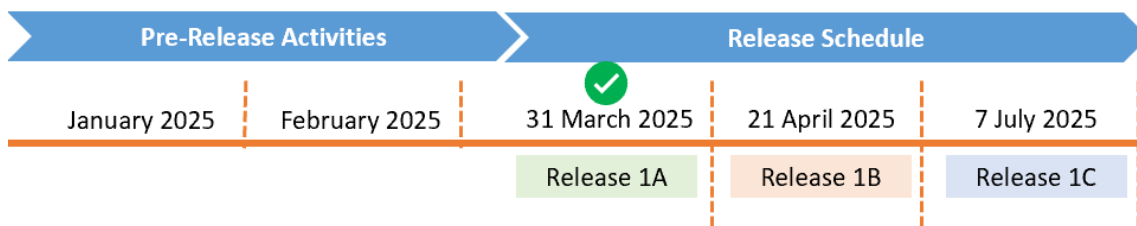




Dear Valued Supplier,

We are excited to announce that Icertis, Woodside's new contract lifecycle management system, is live.

The implementation follows a staged release approach, aligned to the decommissioning of our current systems. **Release 1A has been successfully implemented today, 31 March 2025.**



System Access and Login

Supplier representatives associated with active contracts in our records will have received an email with their system access details. The login email sent from icm.service@icertis.com provides instructions on accessing the system for the first time.

We encourage all suppliers to test your login and save the Icertis link to your favourites. Please refer to the available training materials to understand the steps for activating your account.

Furthermore, with each go-live release, as we move active contracts from the current system to Icertis, supplier representatives will be notified via email that their contracts are now available in Icertis.

Learning and Support Resources

To support a smooth transition, we have developed learning and support materials to help you familiarize yourself with Icertis.

The 'Learning and Support Resources' page on the Woodside website offers quick reference guides (QRGs), including self-paced interactive training videos with step-by-step instructions on key topics.

Post Go-Live Support

Should you have any questions or issues with the system access or functionality, please contact your Woodside Contracts Adviser in the first instance and only if you're unable to email the Icertis Support team at icertis@woodside.com.

Reminder: System Freeze and Decommissioning (GCMS) – Release 1B (21 April 2025)

We are currently in the system freeze period for Release 1B (GCMS). Users must treat the current system as read only. All documentation for active contracts will migrate to Icertis, including contract and variation documents and communications.

We appreciate your cooperation and look forward to the successful adoption of Icertis.

Thank you for your continued support.

Icertis Project Team
