

The Icertis logo is displayed in white text on a dark blue background. The background of the entire header features a hand pointing towards a glowing, colorful digital interface with various light trails and bokeh effects.

Unifying our contract lifecycle activities

30 June 2025

Dear Valued Supplier,

We are excited to announce that **the final phase of the Icertis implementation has been successfully completed today, 30 June 2025**. This marks a significant milestone in our drive to streamline contract management across Woodside.

Icertis now serves as our single, unified platform for managing the entire contract lifecycle, replacing multiple legacy systems previously used throughout the organisation.

This transition improves efficiency and enables more consistent, effective management of contracts — creating a more seamless and collaborative experience for everyone involved.

With this launch, **all active contracts previously managed across various systems are now available in Icertis**.

System Access and Login

Supplier representatives associated with active contracts in our records have been provisioned with access and will be able to review and manage your agreements through Icertis at any time. To activate your access to Icertis, please follow the steps below:

If you have already activated your user login:

1. Click [here](#) to access the Icertis login page.
2. Under **Login Authentication**, select **“Suppliers”** from the dropdown and click **Next**.
3. Enter your **registered email** and **password**, then click **Sign In**.
4. Click **Send Verification Code**.
5. A **six-digit code** will be sent to your registered email if it's associated with a contract in our system.
6. Enter the verification code and click **Verify Code**.
7. Didn't get it? Click **Send new code**.
8. Click **Continue** to access the **Icertis Supplier Homepage**.

If you have not activated your login or if you have forgotten your password:

1. Click [here](#) to access the Icertis login page.
2. Under **Login Authentication**, select **“Suppliers”** from the dropdown and click **Next**.
3. Click **Forgot your password?**

4. Enter your **registered email** and click **Send Verification Code**.
5. A **six-digit code** will be sent to your registered email if it's associated with a contract in our system.
6. Enter the verification code and click **Verify Code**.
7. Didn't get it? Click **Send new code**.
8. Set your **new password**, then click **Continue** to access the **Icertis Supplier Homepage**

Learning and Support Resources

We encourage you to visit the ['Learning and Support Resources' page](#) on the Woodside website for quick reference guides (QRGs), including self-paced interactive training videos with step-by-step instructions on key topics.

Post Go-Live Support

Should you have any questions or issues with the system access or functionality, please contact your Woodside Contracts Adviser as your first point of contact. If they are unable to support you, email the Icertis support team at icertis@woodside.com.

We appreciate your cooperation and look forward to the successful adoption of Icertis.

Thank you for your continued support.

Icertis Project Team
