



Ariba Supplier Lifecycle & Performance (SLP) Frequently Asked Questions

This document is designed to assist our valued suppliers in navigating the SAP Business Network (SBN) efficiently with Woodside. Here, you will find answers to common questions and helpful tips.

Woodside is introducing Ariba Supplier Lifecycle and Performance (SLP), a supplier onboarding and management platform that transforms how we work with suppliers. This system streamlines master data processes and empowers suppliers with a self-service capability, ensuring data accuracy, consistency, and improved control.

To understand more about Ariba Supplier Lifecycle & Performance (SLP) refer to:

- [Supplier Quick Reference Guide](#)

General

What is Ariba SLP?

Ariba Supplier Lifecycle and Performance (SLP) is a platform Woodside is using for supplier onboarding and management. It streamlines registration, profile updates, and compliance checks.

Why is Woodside using Ariba SLP?

To improve data accuracy, enable supplier self-service, ensure compliance, and a transparent onboarding experience.

What do I need to do as a supplier?

Accept the invitation, create or log into your SAP Business Network account, complete the registration questionnaire, and keep your profile up to date.

Will existing contracts be impacted during implementation?

No. Existing contracts will not be impacted.

Account & Access

Do I need a SAP Business Network account to register?

Yes. Use your existing credentials or create one during registration.

Why do I need to sign up for the SAP Business Network?

Registering on the SAP Business Network is required to complete supplier forms and onboard with Woodside. It allows you to manage and update your supplier data for all customers, qualify to do business with Woodside, complete documents efficiently, and ensure compliance with Woodside's procurement policies. Registration also streamlines communication and transactions for ongoing business.

If I am already registered with another company on SAP Business Network, do I need to register again for Woodside?

Yes. Supplier registration information is not shared between companies on SAP Ariba. You must complete Woodside's supplier registration questionnaire separately. However, you do not need to create a new SAP Business Network account if your organization already has one. Instead, join your existing company account to avoid creating a duplicate Ariba Network ID (ANID).

What is an ANID?

ANID stands for Ariba Network ID, a unique identifier for your company on the SAP Business Network. If your company already has an ANID, use it when registering with Woodside. If you do not know your ANID, you can find it by logging into your SAP Business Network account or speaking with your Ariba administrator. If your company does not have an account, one will be created for you during registration.

What should I do if I am a new contact for an existing supplier organization?

If your organization is already registered, ask your SAP Business Network account administrator to add you as a user. If you are unsure, refer to the SAP Business Network help guides or contact the Woodside admin listed in your invitation email.

I am not sure which registration scenario applies to me. What should I do?

Review this FAQ and SAP Business Network help resources. If you are still unsure, contact the Woodside admin listed in your invitation email for guidance.

Is this registration for the company or a person?

Registration is for the company, but a named individual must complete the process.

Why does Woodside require a named email address?

A named email (e.g., firstname.lastname@company.com) is required as the primary contact to ensure accountability, secure access, and compliance. Generic emails (like info@company.com) are not accepted because they do not identify a responsible person. Please arrange a named email to avoid delays in registration approval.

Is there a cost to register?

No. The supplier registration process and maintaining your profile in the SAP Business Network are free for Woodside suppliers.

Suppliers only incur fees if they have an Enterprise Account with SAP Ariba and a trading relationship with Woodside is enabled.

Important: An Enterprise Account is not required for supplier onboarding or registration.

Registration Process

Why do suppliers need to register?

Suppliers must register to be eligible to supply goods or services to Woodside. Registration does not guarantee business, but it allows your company to respond to requests in line with Woodside's policies and procedures.

What happens if I don't register?

You will not be able to transact with Woodside until registration is complete and approved.

What link do suppliers use to log in?

Use the link in your invitation or questionnaire email from Woodside. After setup, use the SAP Business Network login.

How do I complete the registration form?

Refer to the [Supplier Quick Reference Guide](#)

Do existing Woodside suppliers need to register?

Existing Woodside suppliers will be asked to register when a need to update their account information presents itself, such as updating bank details or contact information. After registration, suppliers will be enabled to maintain their own account information.

Why am I receiving more than one questionnaire from Woodside?

As part of Woodside's onboarding process, you will receive two questionnaires (2 separate emails/links):

- The Supplier Registration Questionnaire to capture your company details.
- Supplier Due Diligence Questionnaire to support compliance checks.

What documentation is required for registration?

- Banking details
- Tax information (if applicable)

Notification & Support

How will suppliers receive notifications?

Email notifications are sent to the primary contact registered in SAP Business Network.

What happens if an invite is sent to the wrong contact?

Do not forward the invitation. Contact Woodside Supplier Support Team suppliermaintenance@woodside.com.

How will I know if my registration is complete?

You will receive notifications in SAP Business Network and via email once approved.

Can I update my details later?

Yes. You can update your profile at any time. Some changes may require approval.

What if I need help during registration?

Refer to the [Supplier Quick Reference Guide](#)

Trouble Shooting Process

What if I do not receive my registration invitation?

Check spam/junk folder or contact suppliermaintenance@woodside.com

What should I do if the registration link has expired?

Contact suppliermaintenance@woodside.com to request a new invitation.

What if I forget my SAP Business Network username or password?

Use the 'Forgot Username/Password' feature on SAP Business Network if you are already an existing Ariba account holder.

Can I save my registration and complete it later?

Yes. You can save progress and return before the deadline.

Can multiple people in my organization access the SAP Business Network account?

Yes. You can assign additional users/roles within your company's SAP Business Network account.

Can I extend the deadline if my questionnaire status is closed?

The invitation does expire after 30 days. If you wish to proceed, contact suppliermaintenance@woodside.com

Security & Go Live

How is my data protected in SAP Business Network?

SAP Ariba uses industry-standard security and privacy measures to protect supplier data.

After Go Live

How will ongoing updates and communications be managed?

Suppliers will receive notifications for updates and changes via email and SAP Business Network.

Who do I contact for ongoing support?

Contact Woodside supplier support team at suppliermaintenance@woodside.com for process, inputs or decisions relating to onboarding.