

SOCIAL CONTRIBUTION GUIDANCE



PART OF
A BETTER
FUTURE



Woodside

WHAT WE FUND

We recognise the importance of our role in delivering mutual and sustainable social outcomes in the areas in which we operate.

Woodside seeks opportunities to partner with not-for-profit organisations by providing funding through:

- + Strategic partnerships
- + Woodside Development Fund¹
- + Community grants²

Things to consider before you request funding:

Before you send us your request for funding, there are a few things you will need to keep in mind.

We will not fund any programs that conflict with our code of conduct or our regulatory, licensing or any other statutory commitment.

It is important to note that we do not provide social contribution funding for:

- + Political donations
- + Requests from individuals – including those seeking support for academic studies, medical treatment, accommodation etc.
- + Commercial requests including funding for private or public companies

- + Membership of organisations
- + Marketing and branding opportunities
- + Travel³
- + Religious activities
- + Indirect fundraising activities, for example, charity golf days, dinners, magazine advertising etc.
- + Conferences
- + Activities that involve paying a third party
- + Activities requiring ongoing operating funds or which create financial dependency on Woodside.

How to apply

Before contacting us, there are three key documents that you should be

familiar with. These are available at www.woodside.com.au:

- + Social Contribution Guidance (this document)
- + Code of Conduct Policy
- + Anti-Bribery and Corruption Policy

Funding proposals and queries should then be sent to communities@woodside.com.au.

For more information on Woodside's social contribution visit www.woodside.com.au.

¹ Supports early childhood development programs and organisations.

² Community grants are only available to Karratha and Exmouth communities.

³ Refer to page 6, question 9.



We aim to build the capacity and capability of the communities in which we work.



Through our partners, we are raising awareness and understanding of the environment, climate change, energy and cultural heritage.

IMPROVE KNOWLEDGE



Environment and cultural heritage



Climate change and energy

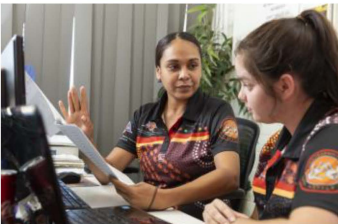


Our partnerships help to create quality education and lifelong learning opportunities, support community employment and drive economic diversification.

CREATE OPPORTUNITIES



Early childhood development and education



Employment and economic participation



We collaborate with our partners to support safe, vibrant and sustainable communities.

BUILD RESILIENCE



Wellbeing



Community identity

KEY QUESTIONS AND ANSWERS



1) What are Woodside's key focus communities?

We look to support initiatives that occur in communities hosting our operations or business interests. For more information on our locations, please refer to the [Woodside website](#).

2) What does Woodside look for in assessing applications?

There are a number of general factors that we take into consideration when assessing funding requests. These include:

- + If the initiative addresses a need within the local community
- + The potential impact of the initiative on the community
- + The cost of the initiative versus its measurable outcome⁴
- + How the initiative compares to other initiatives of a similar nature
- + The initiative's geographical reach
- + If the initiative duplicates or is similar to an existing service
- + How the initiative will be sustainable, including how it will continue to develop after the funding ceases

- + The proportion of administrative costs and overheads in comparison to measurable outcomes
- + The level of community support the organisation receives including volunteers and in-kind support
- + Woodside's level of involvement in the community the funding is sought for
- + If the initiative impacts Woodside's employee value proposition.

All of these factors are considered to ensure our funding is in proportion to the reach and measurable impact of the program.

You will also need to provide details to help us clearly understand your organisation. Consider the following points when writing your application:

Organisation structure:

- + Is your organisation established with a proven history of successfully delivering similar initiatives?
- + Does your organisation have experience working with other corporate companies?
- + Does your organisation have a separate and independent board and management?

Governance and accountability:

- + Is your organisation registered as a not-for-profit organisation? If not, please specify.
- + Will the funds be paid directly to the proposed sponsored organisation?
- + What is your organisation's financial stability?

Value:

- + What is the proportion of requested Woodside funding compared to the overall cost of the initiative?
- + How will Woodside funds be spent on the program?
- + Does the proposal create a short or long term dependency on Woodside for further funding?

3) What is a measurable outcome?

The objective of this requirement is to allow us to see what has measurably improved as a result of the initiative. To guide you in measuring these benefits, consider the following points:

- + Is there baseline information on the issue the initiative seeks to address, and can this information be compared with the results at the end of the program?

- + How does the initiative increase skills and capacity of the local community?
- + How does your organisation benefit from delivering the initiative? Does it help your organisation consolidate or develop?
- + How does the initiative increase positive behaviours in the community?
- + How does the initiative decrease negative impacts on the community?

4) What is the duration and level to which Woodside provides funding?

Woodside identifies opportunities that will deliver mutual benefits for the community and our business. As such, each application is assessed on its own merit.

We look for initiatives that can be sustainable beyond Woodside's funding contribution, which includes empowering local organisations and communities to continue to develop after the initiative has been implemented.

⁴ Refer to question 3.



Warrgamugardi Yirdiyabura Program graduate, Dequarne - Roebourne, Western Australia.

We generally start this process with an initial commitment of one year to enable us to build a relationship with your organisation, before we consider expanding our commitment. It is important that you identify if the funding requirements of your initiative surpass one year, so that your proposal can be assessed accordingly.

5) Can I include other attachments in my application?

If you are an Australian-based organisation, please only include a copy of the deductible gift recipient status certificate and your most recent audited financial account.

If you are an organisation based outside of Australia, please include a copy of any relevant business (or other entity) registration documentation.

6) I am, or someone involved in the management of my organisation is related to a current or former government official; will this affect my application?

Being a relative of either a current or former government official⁶ will not necessarily hinder your application, however you must be prepared to

disclose your relationship to the individual as well as the name of the individual. This is to ensure that any perceived conflict of interest can be considered and managed during the assessment process.

7) We do not have a policy or any guidelines directly relating to ethical business practices. What can I provide?

If you do not have a policy or guidelines you can provide us with information on how you will ensure funding is used solely in advancing the program without misappropriation.

Examples of how you could do this include:

- Assigning a treasurer or financial manager to oversee all funding received and payments made.

- Ensuring all payments are recorded and correct documentation is retained including all invoices and receipts.

- Audit bookkeeping system monthly to ensure all funds received and payments made are recorded correctly and there are no discrepancies.

⁶ A government official means any:

1. Political party, party official or candidate of political office;
2. Official or employee of any Government, or any agency, ministry or department of a Government (at any level);
3. Person acting in an official capacity for a Government regardless of rank or position;
4. Official or employee of a company wholly or partly controlled by a Government;
5. Candidate for political office;
6. Official or employee of any public international organisation.

KEY QUESTIONS AND ANSWERS (CONT)

8) I am currently employed by Woodside or a joint venture participant; will this affect my application?

Being an employee of Woodside, an employee of a joint venture participant or a contractor to either organisation/s will not necessarily hinder your application. However, you should be prepared to disclose all relevant information on your position or level of participation with the relevant organisation or initiative.

This also includes any individual who is an immediate family member of an individual working for, or contracted to Woodside or a joint venture participant. This will ensure any perceived conflict of interest can be considered and managed during the assessment process.

9) Under what circumstances does Woodside support travel?

Woodside will only consider providing funding for travel when it is to deliver an initiative that addresses an issue or

opportunity in a regional or international community and the organisation is not based in the area. The travel will be considered as part of the overall budget to ensure the initiative can be effectively delivered.

10) Can I meet someone about my initiative before I apply?

You can request to meet with the country manager or a community adviser from the local office to discuss your application. Contact can be made via: communities@woodside.com.au.

It is important to note that we get many requests to meet about initiatives, and we unfortunately will not be able to accommodate everyone. The best process therefore is to send us your proposal, and we will seek additional information if required after reviewing.



Woodside volunteer participating in the Coastal Guardians program - Coogee Beach, Western Australia.

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