

PET-HSE27-HH-MAN-00014

COVID-19 Case Management – Return to Work, Management of Positive/Suspected Cases & Close Contacts

Purpose

The following protocols are to be followed when managing return to work for workers who have tested positive or suspected of having COVID-19 and management of worker who is confirmed or suspected of having COVID-19 while in the work environment.

Audience

All Employees and Contractors working at Petroleum Deepwater (Woodside Energy) Offices or Operational Sites.

Owner

Annette Bisby, Head of Health & Safety - Corporate

Revision History

Rev. No	Rev. Date	Valid Until	Doc Status	Comments/Revision Changes
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02	11 November 2022	11 November 2024	IFU - Issued for Use	Post-merger rebranding

Document Signatures

Role	Position Title	Name	Signature
Originator	Principal COVID SRT	Kim Phillips RN, COHN, CCM	
Approver	VP HSEQ Projects	Karelis Holuby	<i>Signature on file – refer to Memorandum: Heritage BHP Petroleum HSE MS Post-Merger Update</i>

Disclaimer:

This document has been updated to meet post-merger requirements. Updates have been restricted to rebranding of logo, company name and revision number and date. Updates have not impacted the design or functionality, or taken away from original intent, of the document.

Contents

Definitions	3
Return to Work: All Workers.....	3
Positive or Clinically Suspected Case.....	3
Close Contact to Positive or Suspected Case.....	4
Prolonged RNA Detection	4
Case Management of Confirmed or Suspected COVID-19 Case.....	4
Office / Onshore.....	4
Offshore.....	4
Offshore – Management of Close Contacts	5
Additional Considerations	5

Definitions

List of Definitions	
Close Contact (For use during pre-mobilization screening)	Close contact is defined as living with someone who has COVID-19, have spent 4 hours or longer with someone in a home or health or aged care environment since they developed COVID-19, or under exceptional circumstances determined by individual states or territories.
Close Contact (Contact tracing definition for use when identifying close contacts in an office or offshore setting)	Close contact through proximity and duration of exposure: Close contacts are someone who was less than 6 feet away from an infected person (laboratory-confirmed or a clinical diagnosis) for a cumulative total of 15 minutes or more over a 24-hour period. For example, three individual 5-minute exposures for a total of 15 minutes. NOTE: With Omicron variant/sub-variants, social distancing controls do not provide as much protection from exposure to an infected person.
Isolation	Separates sick people with a contagious disease from people who are not sick (asymptomatics who test positive must still isolate).
Quarantine	Separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.
Prolonged RNA shedding	In some cases, a previous positive person will continue have RNA viral shedding for extended periods of time. A person with prolonged viral shedding is typically at low risk for infectiousness to others.

NOTE: All Petroleum Deepwater (WEL) Petroleum locations must follow Country/State/Local regulatory requirements that may differ from the protocols outlined in this procedure

Return to Work: All Workers

Positive or Clinically Suspected Case

A Worker who has had a positive COVID RT-PCR/Antigen (Ag) test or been clinically diagnosed with COVID must:

- Notify Houston Health Services at health@petroleumdeepwater.com and designated Health Representative if located in Australia
- Isolate at home for > 5 days (or as outlined by local regulations), since first positive test date (if no symptoms) or date when symptoms first started (It is recommended that moderate or severely ill workers should isolate for 10 days)
- Undertake an antigen (Ag) or PCR test on > day 5 prior to returning to work (home antigen tests will be accepted – send a picture of the test result to Houston Health Services/designated health representative)
- Return to work may occur with negative PCR or antigen test result and if all symptoms have been resolved for 24 hours without the use of medication (NOTE: it is common for a slight cough to linger)

- Wear a tight-fitting mask when indoors and around others until 10 days have passed since first positive test or symptoms began

Close Contact to Positive or Suspected Case

A Worker who is a close contact to a known positive or suspected case must:

- Notify Houston Health Services at health@petroleumdeepwater.com and designated Health Representative if located in Australia
- Undertake an antigen (Ag) or PCR test on > day 5 prior to returning to work (home antigen tests will be accepted – send a picture of the test result to Houston Health Services)
- Wear a tight-fitting mask when indoors and around others until 10 days have passed since the last date of exposure to a positive person
- Continue to self-monitor until at least 10 days have passed since date of close contact exposure

Prolonged RNA Detection

- Review workers complete COVID-19 testing history - which includes at least one negative PCR test or antigen test prior to returning to work after the most recent infection (must be documented – if no documentation, must be cleared by PET Health/Local Medical Director)
- If tested, and cycle time (Ct) is available, if ≥ 35 and no symptoms, the worker may be cleared or continue to work
- If tested and Ct is unavailable, consult with the Local Medical Director (and PET Health, as necessary) to determine next steps

Case Management of Confirmed or Suspected COVID-19 Case

NOTE: Operational triggered action response plans (TARPs) will supersede information in this procedure and will be the most accurate reflection on day-to-day expectations.

Office / Onshore

- Worker must don N95 (or like) mask if in the office or other work location
- Worker must leave the office/onshore work location immediately
- Worker/Supervisor must notify Houston Health Services (health@petroleumdeepwater.com) or designated HSE Representative in Australia
- Worker must have a confirmation PCR or antigen test and provide a copy to Houston Health Services (health@petroleumdeepwater.com) and if in Australia, provide a copy to the designated Health Representative

- Refer to return to work protocols for a positive or suspected COVID case at the top of this guideline

NOTE: XMD/Houston Health Services will support case management for Houston Office, Gulf of Mexico, and Mexico; Sonic will support case management for Australia; Serpentine/Houston Health Services will support case management for Trinidad & Tobago

Offshore

- Worker must don N95 (or like) mask

- Medic must isolate the worker immediately
- Medic must notify:
 - OIM
 - Lead Principal HSE or designee
 - Medical Director/Topside Support, and
 - Designated COVID-19 Coordinator for the location
- Refer to Appendix 4 and 5: Offshore COVID Case Management to determine if individual should be isolated and removed from the site, remain onsite or permitted to continue working onsite with medical monitoring
- Refer to return to work protocols at the top of this guideline

Offshore – Management of Close Contacts

- Medic to perform PCR (or antigen test if PCR is not available) > 5 days – if antigen testing is used, perform a 2nd test 48 hours after.
- Wear a tight-fitting mask when indoors and around others until 10 days have passed since date of last exposure
- Medics to monitor worker for any changes for 10 days
- Contact tracing, quarantine and/or removal from the facility to be determined on a case-by-case basis by PET Health and Site Leadership.

Additional Considerations

- PET Health/Local Medical Director should be notified of all unusual scenarios involving COVID-19 testing or symptom presentation
- All positive test results and contact tracing forms must be submitted to Houston Health Services at health@petroleumdeepwater.com
- WOODSIDE's Cority data management system must be used to store all medical information and case notes related to a COVID-19 case
- ***The testing strategy may be adjusted by PET Health Team based on new scientific/medical information or as access to testing supplies is limited; Serial antigen testing may be used in some situations (i.e., limited access to RT-PCR tests, etc.) with guidance from PET Health Team***